



**FRESNO COUNTY ZOO AUTHORITY**

**ACTION SUMMARY MINUTES**

**9:00 AM, Wednesday, September 28, 2022**

**Fresno County Employees' Retirement Association**

**7772 N. Palm Ave. Fresno, CA 93711**

**(559) 457-0681**

1. Call to Order  
**CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:04AM.**
2. Roll Call  
**A QUORUM WAS PRESENT WITH MEMBERS ROMAN, TOSTE, GARABEDIAN, WATERHOUSE AND ARIAS IN ATTENDANCE.**
3. Approve Agenda  
**MEMBER ARIAS MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**
4. Public Comments  
This portion of the meeting is reserved for persons desiring to address the board on matters within the Board's jurisdiction that are not on the agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. Before beginning comments, please state for the record your name and affiliation, if any  
**HELD. NONE RECEIVED**
5. Approve Consent Agenda Items  
These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar
  - a. Review and approve minutes of July 27, 2022
  - b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$10,078.55 for services through August 2022
  - c. Receive Treasurer's Reports for July and August 2022

**MEMBER ARIAS MOVED TO APPROVE THE CONSENT ITEMS. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**

6. Present certificate to Kent L. Stratford for 17 years of service as a member of the Zoo Authority Board  
**STRATFORD WAS NOT IN ATTENDANCE; HOWEVER, CHAIRMAN ROMAN PRESENTED THE CERTIFICATE AND WILL GET IT MAILED TO STRATFORD.**
7. Receive Fresno Chaffee Zoo Director's report  
**RECEIVED. CEO JON DOHLIN PROVIDED A CONSTRUCTION UPDATE FOR KINGDOMS OF ASIA.**
8. Receive Business Plan Presentation from Fresno Chaffee Zoo consultant  
**RECEIVED. ZOO CONSULTANT, ZACH WINFIELD, PRESENTED THE CHAFFEE ZOO BUSINESS PLAN THAT CONSISTED OF A REVIEW OF PRELIMINARY OBSERVATIONS, KEY BUSINESS PLAN DRIVERS, AND A MODELING APPROACH AND OUTCOMES.**
9. Receive Fresno Chaffee Zoo Corporation's July 2022 Year-to-Date Financial Report and August 2022 Early Insights  
**RECEIVED. CFO NORA CROW REPORTED ON REVENUES AND EXPENSES COMPARED TO BUDGET, OPERATING DEFICIT AND NET SURPLUS. REPORTED ON FREE TICKETS THROUGH PARTNERSHIP WITH ONEFRESNO AND THE HOUSING AUTHORITY. REPORTED ON ATTENDANCE, PER CAPITA SPENDING AND THE JULY AND AUGUST BALANCE SHEETS.**
10. Approve Fresno Chaffee Zoo Corporation's request of Measure Z Capital funds totaling \$1,775,810.79 for the construction of the Conservation Building  
**MEMBER WATERHOUSE MOVED TO APPROVE MEASURE Z CAPITAL FUNDS TOTALING \$1,775,810.79 WITH THE INCLUSION OF A 15 PERCENT CONTINGENCY AS PRESENTED. THE MOTION DID NOT RECEIVE A SECOND AND FAILED.**

**MEMBER GARABEDIAN MOVED TO APPROVE THE MEASURE Z CAPITAL FUNDS REQUEST WITH A REVISION TO THE 15 PERCENT CONTINGENCY FOR CONSTRUCTION COSTS AND SOFT COSTS TO 10 PERCENT EACH, WHICH WOULD REDUCE THE MEASURE Z CAPITAL FUNDS REQUEST TO \$1,667,560.95. SECONDED BY MEMBER WATERHOUSE. THE MOTION PASSED UNANIMOUSLY.**

11. Review next meeting date and revise if necessary:

Wednesday, October 26, 2022  
Wednesday, November 30, 2022  
Wednesday, December 28, 2022

**REVIEWED WITH NO REVISIONS TO THE SCHEDULE.**

12. Receive staff reports  
**NO ADDITIONAL STAFF REPORTS RECEIVED.**
13. Chair's comments  
**NOTED THAT SHE WILL SEE EVERYONE FRIDAY AT SAFARI NIGHT.**
14. Board Member comments  
**MEMBER GARABEDIAN INQUIRED ABOUT FILLING THE VACANCY ON THE BOARD. NO UPDATES AT THIS TIME. CHAIRMAN ROMAN ASKED THE COORDINATOR TO SEND A**

**NOTE TO THE DISTRICT 3 STAFF AS A REMINDER THAT THE POSITION IS STILL VACANT.**

15. Adjourn  
**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 10:34AM.**

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2281 Tulare Street, Room 304, Fresno, 93721, during regular business hours.

For further information, please contact Ronald Alexander, Zoo Authority Coordinator, at 600-1710, email [zooauthority@co.fresno.ca.us](mailto:zooauthority@co.fresno.ca.us), or visit [www.zooauthority.org](http://www.zooauthority.org). Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.